

Firearms Applications for Freehold Township Residents

The **Firearms Application and Registration System (FARS)** is the new online application process for obtaining Firearms ID cards and handgun permits.

FARS Procedure

- **Step 1**
 - Go to the [FARS website](#)
- **Step 2 - APPLICATION**
 - Complete the online application.
 - Freehold Township Police Department ORI number (NJ0131600).
 - IF YOU ARE PLANNING TO PURCHASE A HANDGUN AND YOU DO NOT HAVE A NJ FIREARMS ID CARD, YOU **MUST** APPLY FOR A FIREARMS ID CARD AS WELL AS ANY HANDGUN PERMITS
 - If you make a mistake on a submitted application please call the **FTPD Detective Bureau (732)294-2110** and speak to someone. If there is no answer, please leave a voicemail and someone will return your call.
 - *****Please DO NOT submit duplicate applications*****
 - FARS requires that the applicant provide a working email address and phone number for two separate references (friends, co-workers, family members, etc.). References will receive a questionnaire via email and must complete the questionnaire in order for the background investigation to proceed.
 - **Mental Health Search Forms**
 - If an applicant has lived in any other state in the past 10 years (from application date), the applicant must submit a Mental Health Search Form at the Freehold Township Police Department. Applicants will sign the form in the presence of a department representative, giving us permission to request mental health records outside of New Jersey.
- **Step 3 - FEES**
 - Applicants must pay the department fees for the Initial Firearms Identification Card and/or Pistol Purchase permits after completing the online application.
 - At this time, all payments must be made in person during normal business hours. Applicants must bring all of the following when making a payment:
 - Valid Drivers License or photo ID and a printed copy of the FARS application that includes confirmation number.

- **Applications will not be processed until the fees are paid in full AND these fees are separate from the fee that is collected through FARS.**
- Fee for a Firearms ID card is..... \$5.00.
- Fee for each Permit to Purchase a Handgun is..... \$2.00.
- These fees are non-refundable and are required per NJAC 13:54-1.4.
- **Step 4 - NOTIFICATIONS**
 - As part of the FARS system, you will receive several email notifications from the NJ FARS Portal.
 - Once the Chief of Police approves applications, you will receive a separate email from the Freehold Township Police Department stating that your application was approved and your items are available.
 - **Please wait for the email from a department representative before contacting the Records Bureau to make an appointment.**
 - At this time, due to COVID-19 restrictions, appointments are necessary to pick up any approved Firearms ID Cards.
 - Appointments can be made by contacting the **Records Bureau (732)294-2116** during normal business hours.

***** All applications for a handgun permit submitted prior to October 1, 2020 will still receive a paper permit. These permits must be picked up from the department.**

***** All handgun permit applications filed on or after October 1, 2020 are now electronic permits and you will be notified by email that your E-permit is available.**